



POORNIMA

COLLEGE OF ENGINEERING

Approved by AICTE

Affiliated to Rajasthan Technical University, Kota

Recognized by UGC under Section 2(f) of the UGC Act, 1956

Compliance of Metric Level Deviations

Criteria	5-Student Support and Progression
Key Indicator	5.1 Student Support
Metric ID	<p>5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies</p> <p>2. Organization wide awareness and undertakings on policies with zero tolerance</p> <p>3. Mechanisms for submission of online/offline students' grievances</p> <p>4. Timely redressal of the grievances through appropriate committees</p> <p>Options:</p> <p>A. All of the above B. Any 3 of the above C. Any 2 of the above</p> <p>D. Any 1 of the above E. None of the above</p>
Findings of DVV	<p>Provide Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee. Provide Circular/web-link/committee report justifying the objective of the metric Provide Proof of constitution of Internal Complaints / Grievances Committee formation / other committees as per UGC norms for 2021-22</p>

ISI-6, RIICO Institutional Area, Sitapura, Jaipur-302022 (Rajasthan)

• Phone: +91-9829255102, +91-9414728922 • E-mail: principal.pce@poornima.org

• Website: www.pce.poornima.org

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**Minutes of Meeting Held on July 21, 2022 at Chief Proctor's
Office from 02:30 -3.30 PM**

Meeting called By : Chief Proctor (Mr. Amit Gupta)
Subject : Anti Ragging
Attendees : All Committee Members

1. Dr. Rekha Nair
2. Dr. Pravin Sonwane
3. Dr. Surendra Yadav
4. Mr. Devendra Somwanshi
5. Dr. Suchi Dave

Absentees : None

Following points were discussed and decisions taken as below:

1. The measures to be adopted again for the odd semester 2022-23 for ragging prevention, such as:
 - a) Rounds by the staff/faculty on the first year floors.
 - b) Visit to the students transport buses by Proctor & Team.
 - c) Surprise rounds by the Proctor & the wardens in hostels.
 - d) Surprise round by Dean & HOD's around the campus.
2. The faculty and staff members designated for the anti-ragging squad were asked to monitor at regular intervals in order to have a free ragging environment in the campus.
3. The Patrolling head covered by the Anti-ragging committee which used to take proper rounds during morning, lunch break and evening were asked to restart the process.
4. No instance of ragging/Indiscipline was reported and observed.


(Chief Proctor)

Copy To:
The Director, PCE
Registrar, PCE
All HOD's
All Committee Members

**Minutes of Meeting Held on Jan. 20, 2022 at Chief Proctor's
Office from 02:30 -3.30 PM**

Meeting called By : Chief Proctor (Mr. Amit Gupta)
Subject : Anti Ragging
Attendees : All Committee Members

1. Dr. Rekha Nair
2. Dr. Pravin Sonwane
3. Dr. Surendra Yadav
4. Mr. Devendra Somwanshi

Absentees : Dr. Shuchi Dave

Following points were discussed and decisions taken as below:

1. Deliberation on Supreme Court directives.
2. Deliberation and circulation of AICTE notification, UGC guidelines.
3. Various posters about awareness of effect & punishment for ragging and mobile no. of anti-ragging committee members to be prepared and displayed at various location.
4. Anti -ragging committee shall take rounds on their respective floors.
5. Patrolling of I Year students by Tutor, Proctor on regular basis is to be done.
6. College transport and hostels anti- ragging committee shall be formulated.
7. No case was reported till date.

All Poornima family members are advised to play active role for prevention of ragging.


(Chief Proctor)

Copy To:
The Director, PCE
Registrar, PCE
All HOD's
All Committee Members

**Minutes of Meeting Held on July 27, 2021 at Chief
Proctor's Office from 02:30 -3.30 PM**

Meeting called By : Chief Proctor (Mr. Amit Gupta)

Subject : Students' Grievance

Attendees : All Committee Members

1. Dr. Shuchi Dave
2. Ms. Shazia Haque
3. Mr. Ashwini Lata
4. Dr. Pankaj Gakhar
5. Mr. Mayank Sharma
6. Mrs. Sudha Jain

Absentees : None

Points Discussed as below:

- Counseling of senior students for ragging free environment by tutors & higher authorities.
- Student were aware about pandemic on regular basis by the respective class faculty.
- Interaction with first year students and solve daily routine problems.
- Discussion with Hostel wardens to provide homely environment at hostels.
- Counseling by female hostel wardens for all female students.
- Discuss general issues like regular attendance, satisfaction level, discipline etc.

Suggestion: Dr. Shuchi Dave suggested that special attention and guidance must be provided to Hindi medium students of first year.

Copy To:
The Director, PCE
Registrar, PCE
All HOD's
All Committee Members




Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poonima College of Engineering
ISI-6, FIICO Institutional Area
Gulapura, JAIPUR

Minutes of Meeting Held on December 13, 2021 at
Chief Proctor's Office from 02:30 -3.30 PM

Meeting called By : Chief Proctor (Mr. Amit Gupta)

Subject : Students' Grievance

Attendees : All Committee Members

1. Dr. Shuchi Dave
2. Ms. Shazia Haque
3. Mr. Ashwini Lata
4. Dr. Pankaj Gakhar
5. Mr. Mayank Sharma
6. Mrs. Sudha Jain

Absentees : None

Points Discussed as below:

- Discussion over the students' grievance Mechanism.
- Discuss about the serious illness of Students in Hostel and other students suffering from Typhoid & Dengue respectively.
- Solving routine problems of students at tutor or HoD level.
- Spray of Pesticides in hostels to prevent seasonal disease.
- Discussion over the general issues like regular attendance, satisfaction level, discipline etc. of the students.

Suggestion: The committee suggested to hostel wardens ensure regular pesticides spray in all the hostel.

Copy To:
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All Committee Members




Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poonima College of Engineering
ISI-6, FIICO Institutional Area
Ghlapura, JAIPUR

**Minutes of Meeting Held on July. 20, 2021 at Office of
Director from 02:30 -3.30 PM**

Meeting called By : Director (Dr. Mahesh Bundeale)
Subject : ST/SC/OBC Monitoring Cell
Attendees : All Committee Members

1. Mr. Amit Gupta
2. Dr. Raj Kumar
3. Mr. Devendra Somwanshi
4. Dr. Shuchi Dave
5. Mr. Nemi Chand Koli
6. Mr. Harsh Meena, (Student)

Absentees : None

Points Discussed as below:

- The Chief Proctor explains the Functions of the ST/SC Monitoring Cell as well as the Chief proctor read out the guidelines issued by the Govt. regarding the formation of such cell.
- In view of Secretary of the cell, an Awareness campaign may be started to aware the 1st Year students.
- The committee members reported that no any case reposted till date.


(Director)

Copy To:
The Director (PCE), Chief Proctor, Registrar (PCE), All Committee Members



POORNIMA COLLEGE OF ENGINEERING, JAIPUR

ISI-6, RIICO Institutional Area, Goner Road, Sitapura, Jaipur (Raj.) – 302022

Minutes of 1st Meeting of the ICC held at Poornima College of Engineering, Jaipur on Friday, 10th September 2021

The 1st Meeting of the ICC of Poornima College of Engineering was held on Friday, September 10, 2021 at 4:00 pm on online mode at the platform of Google Meet.

The following members of ICC were present in the meeting:

Sr. No.	Name	Position of ICC	Remarks
1.	Dr. Rekha Nair	Chairperson	Chairperson, Professor & Dean (I Year)
2.	Dr. Shilpi Jain	Vice Chair Person	Professor, Department of Mathematics
3.	Dr. Garima Mathur	Member	Professor; HOD -EC
4.	Mr. Amit Gupta	Member	Chief Proctor, PCE
5.	Dr. Neelam Chaplot	Member	Department of CSE
6.	Dr. Meena Tekriwal	Member	Department of 1 st Year
7.	Ms. Sita Gupta	Member	Department of IT
8.	Mr. Kalpana Sharma	Member	Department of Humanities
9.	Ms. Sudha Jain	Member	Chief Warden

The meeting was held on 10th September 2021 in online mode at 4:00 pm. The minutes of the meeting are as follows:

1. Discussions were made on the Webinar that is going to be conducted on Department WISE coordinators ensured the coordination and participation of girls of their department.
2. The Association will focus more on conducting activities to tackle different views of the girl students regarding politics affecting education. The activities will be planned and executed by department WISE coordinators and will be executed for all so that everyone will get benefit out of it.


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Sitapura, JAIPUR

3. Committee has decided to appoint two (Female) Student Coordinators from each department in the WISE club. The student coordinators will coordinate and ensure active participation of all students of their department in the activities conducted by WISE.
4. Member representatives of ICC & WISE from each department were asked for any redressal issues and no issues were reported.
5. In case of any redressal issues, the department WISE coordinator will take the responsibility and manage it at first level and if problem still exist, the coordinator has to inform the committee and solve the issues.
6. It is suggested to conduct an Awareness sessions based on Government schemes available for the female students and the responsibility has been taken by Department of Electronics and Communication.
7. Files should be prepared by every member of the department about the activities or sessions organized and conducted.
8. The activities, sessions and achievements of Female Faculty and Student members will be promoted and publicized at Poornima level.
9. It is also suggested to motivate girl students when and where required and ensure success in their career.
10. It has been decided to plan semester long activities under ICC & WISE. The member coordinators of each department are required to submit planning of activities of their department for the current semester. They will be responsible for the smooth conduction of activities planned and it will be a part of activity calendar of the department.
11. Suggestions were taken by the members for smooth conduction of the association.

Dr. Rekha Nair

Chairperson

ICC & WISE

.....
JAI JAI POORNIMA SANSTHAN
.....


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-0, FIICO Institutional Area
Sitapura, JAIPUR



POORNIMA COLLEGE OF ENGINEERING, JAIPUR

ISI-6, RIICO Institutional Area, Goner Road, Sitapura, Jaipur (Raj.) – 302022

Minutes of Meeting 2nd of the ICC held at Poornima College of Engineering, Jaipur on Thursday, December 16, 2021.

The 2nd Meeting of the ICC of Poornima College of Engineering was held on Thursday, December 16, 2021 at 4:00 PM on Google Meet.

The following members of ICC, were present:

Sr. No.	Name	Position of ICC	Remarks
1.	Dr. Rekha Nair	Chairperson	Chairperson, Professor & Dean (I Year)
2.	Dr. Shilpi Jain	Vice Chair Person	Professor, Department of Mathematics
3.	Dr. Garima Mathur	Member	Professor; HOD -EC
4.	Mr. Amit Gupta	Member	Chief Proctor, PCE
5.	Dr. Neelam Chaplot	Member	Department of CSE
6.	Dr. Meena Tekriwal	Member	Department of 1 st Year
7.	Ms. Sita Gupta	Member	Department of IT
8.	Mr. Kalpana Sharma	Member	Department of Humanities
9.	Ms. Sudha Jain	Member	Chief Warden

1. The Association will focus more on conducting activities to upgrade the knowledge of the female students. The activities will be planned and executed by department WISE coordinators and will be executed for all so that everyone will get benefit out of it.

2. Committee has decided to appoint two (Female) Student Coordinators from each department in the WISE club. The student coordinators will coordinator and ensure active participation of all students of their department in the activities conducted by WISE.

3. Member representatives of ICC & WISE from each department were asked for any redressal issues and no issues were reported


Dr. Mahesh Bunde
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Director
Poornima College of Engineering
ISI-6, RIICO Institutional Area
Sitapura, JAIPUR

4. In case of any redressal issues, the department WISE coordinator will take the responsibility and manage it at first level and if problem still exist, the coordinator has to inform the committee and solve the issues.
5. It is suggested to conduct an Awareness sessions based on Government schemes available for the female students and the responsibility has been taken by Department of Electronics and Communication.
6. Files should be prepared by every member of the department about the activities or sessions organized and conducted
7. The activities, sessions and achievements of Female Faculty and Student members will be promoted and publicized at Poornima level.
8. It is also suggested to motivate girl students when and where required and ensure success in their career.
9. It has been decided to plan semester long activities under ICC & WISE. The member coordinators of each department are required to submit planning of activities of their department for the current semester. They will be responsible for the smooth conduction of activities planned and it will be a part of activity calendar of the department.
10. Suggestions were taken by the members for the smooth conduction of the association.

Dr. Rekha Nair

Chairperson

ICC&WISE

JAI JAI POORNIMA SANSTHAN


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-0, FUICO Institutional Area
Silapura, JAIPUR



POORNIMA COLLEGE OF ENGINEERING, JAIPUR

ISI-6, RIICO Institutional Area, Goner Road, Sitapura, Jaipur (Raj.) – 302022

Minutes of 3rd Meeting of the ICC held at Poornima College of Engineering, Jaipur on Friday, 28th January 2022.

The 3rd Meeting of the ICC of Poornima College of Engineering was held on Friday, 28th January 2022 at 2:00 PM in MF-02 of Poornima College of Engineering, ISI – 6, RIICO Institutional Area, Goner Road, Sitapura, Jaipur.

The following members of ICC were present:

Sr. No.	Name	Position of ICC	Remarks
1.	Dr. Rekha Nair	Chairperson	Chairperson, Professor & Dean (I Year)
2.	Dr. Shilpi Jain	Vice Chair Person	Professor, Department of Mathematics
3.	Dr. Garima Mathur	Member	Professor; HOD -EC
4.	Mr. Amit Gupta	Member	Chief Proctor, PCE
5.	Dr. Neelam Chaplot	Member	Department of CSE
6.	Dr. Meena Tekriwal	Member	Department of 1 st Year
7.	Ms. Sita Gupta	Member	Department of IT
8.	Mr. Kalpana Sharma	Member	Department of Humanities
9.	Ms. Sudha Jain	Member	Chief Warden

1. The Association will focus more on conducting activities based on Technology to upgrade the knowledge of the female students. The activities will be planned and executed by department WISE coordinators and will be executed for all so that everyone will get benefit out of it.

2. Committee has decided to appoint two (Female) Student Coordinators from each department in the WISE club. The student coordinators will coordinate and ensure active participation of all students of their department in the activities conducted by WISE.


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, RIICO Institutional Area
Sitapura, JAIPUR

3. Member representatives of ICC & WISE from each department were asked for any redressal issues and no issues were reported.
4. In case of any redressal issues, the department WISE coordinator will take the responsibility and manage it at first level and if problem still exist, the coordinator has to inform the committee and solve the issues.
5. It is suggested to conduct an Awareness sessions based on Government schemes available for the female students and the responsibility has been taken by Department of Electronics and Communication.
6. Files should be prepared by every member of the department about the activities or sessions organized and conducted.
7. The activities, sessions and achievements of Female Faculty and Student members will be promoted and publicized at Poornima level.
8. It is also suggested to motivate girl students when and where required and ensure success in their career.
9. It has been decided to plan semester long activities under ICC & WISE. The member coordinators of each department are required to submit planning of activities of their department for the current semester. They will be responsible for the smooth conduction of activities planned and it will be a part of activity calendar of the department.
10. Suggestions were taken by the members for the smooth conduction of the Association.

Dr. Rekha Nair
Chairperson
ICC & WISE


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-0, FUICO Institutional Area
Silapura, JAIPUR



POORNIMA COLLEGE OF ENGINEERING, JAIPUR

ISI-6, RIICO Institutional Area, Goner Road, Sitapura, Jaipur (Raj.) – 302022

Minutes of 4th Meeting of the ICC held at Poornima College of Engineering, Jaipur on Friday, April 1st, 2022

The 4th Meeting of the ICC of Poornima College of Engineering was held on **Friday, April 1st, 2022** from 3:00 PM to 4:00 PM.

The following members were present:

Sr. No.	Name	Position of ICC	Remarks
1.	Dr. Rekha Nair	Chairperson	Chairperson, Professor & Dean (I Year)
2.	Dr. Shilpi Jain	Vice Chair Person	Professor, Department of Mathematics
3.	Dr. Garima Mathur	Member	Professor; HOD -EC
4.	Mr. Amit Gupta	Member	Chief Proctor, PCE
5.	Dr. Neelam Chaplot	Member	Department of CSE
6.	Dr. Meena Tekriwal	Member	Department of 1 st Year
7.	Ms. Sita Gupta	Member	Department of IT
8.	Mr. Kalpana Sharma	Member	Department of Humanities
9.	Ms. Sudha Jain	Member	Chief Warden

1. The Association will focus more on conducting activities based on Technology to upgrade the knowledge of the female students. The activities will be planned and executed by department WISE coordinators and will be executed for all so that everyone will get benefit out of it.

2. Committee has decided to appoint two (Female) Student Coordinators from each department in the WISE club. The student coordinators will coordinate and ensure active participation of all students of their department in the activities conducted by WISE.

3. Member representatives of ICC & WISE from each department were asked for any redressal issues and no issues were reported.


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, RIICO Institutional Area
Sitapura, JAIPUR

4. In case of any redressal issues, the department WISE coordinator will take the responsibility and manage it at first level and if problem still exist, the coordinator has to inform the committee and solve the issues.
5. It is suggested to conduct an Awareness sessions based on Government schemes available for the female students and the responsibility has been taken by Department of Electronics and Communication.
6. Files should be prepared by every member of the department about the activities or sessions organized and conducted.
7. The activities, sessions and achievements of Female Faculty and Student members will be promoted and publicized at Poornima level.
8. It is also suggested to motivate girl students when and where required and ensure success in their career.
9. It has been decided to plan semester long activities under ICC & WISE. The member coordinators of each department are required to submit planning of activities of their department for the current semester. They will be responsible for the smooth conduction of activities planned and it will be a part of activity calendar of the department.
10. Suggestions were taken by the members for the smooth conduction of the Association.

Dr. Rekha Nair

Chairperson,

ICC & WISE

JAI JAI POORNIMA SANSTHAN


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-0, FUICO Institutional Area
Sitapura, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

ST/Proct./2021-22/D/02

Date: October, 21, 2021

NOTICE

It has been noticed that some students of PCE were involved in indiscipline activity on online platform (Instagram) in terms of misbehavior with another student of campus on 20/10/2021 at 01:00 PM (Approx.). This is not desirable, as it pollutes academic environment of the college. The Following students were involved in that incidence.

- | | |
|---------------------------------|---------------------|
| 1. MOHAN KR. SINGH (PCE19CS095) | THIRD YEAR, CS, PCE |
| 2. LUV HIRANI (PCE19CS085) | THIRD YEAR, CS, PCE |
| 3. PRIYANSHU SAINI (PCE19CS131) | THIRD YEAR, CS, PCE |

The Grievance Redressal committee is requested to investigate the cause and details of this incident and suggest necessary action against the involved students. The above students are advised to report at 10:00 AM on date 12/11/2021 at Chief-Proctor Office (PCE) with their parents to represent their case in front of Committee. The above students are suspended from college till enquiry is completed. The committee also required to work for fast redressal of the case.


(Dr. Mahesh Bunde)
Director & Principal, PCE

Cc:

1. Notice Board,
2. Secrecy
3. Involved Students & their Parents
4. All Committee Members



POORNIMA

COLLEGE OF ENGINEERING

Date: 21/10/2021

Subject: Information Regarding the Indiscipline Case.

It has been reported that some students of PCE were involved in indiscipline activity on online platform (Instagram) in terms of misbehaviour with another student of campus on 20/10/2021 at 01:00 PM (Approx.). A girl of the Hostel has submit a Complained against them, that they were sent some in-appropriate message to her on social media (Instagram). This is not desirable, as it pollutes the Hostel as well as Academic environment of the college. Following were the students who identified as main culprits of the incidence.

The names of the students are as below:

S. No.	Student Name	Year/Branch/College
1	MOHAN KR. SINGH (PCE19CS095)	THIRD YEAR, CS, PCE
2	LUV HIRANI (PCE19CS085)	THIRD YEAR, CS, PCE
3	PRIYANSHU SAINI (PCE19CS131)	THIRD YEAR, CS, PCE

Submitted for Kind Perusal of Director/Principal.


Amit Gupta
(Chief Proctor)


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, FIICO Institutional Area
Ghatapada, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

ST/Proct./2021-22/D/02

Date: October, 21, 2021

NOTICE

It has been noticed that some students of PCE were involved in indiscipline activity on online platform (Instagram) in terms of misbehavior with another student of campus on 20/10/2021 at 01:00 PM (Approx.). This is not desirable, as it pollutes academic environment of the college. The Following students were involved in that incidence.

1. MOHAN KR. SINGH (PCE19CS095)
2. LUV HIRANI (PCE19CS085)
3. PRIYANSHU SAINI (PCE19CS131)


THIRD YEAR, CS, PCE

THIRD YEAR, CS, PCE

THIRD YEAR, CS, PCE

*received
mohan
Luv
Priyanshu*

The Grievance Redressal committee is requested to investigate the cause and details of this incident and suggest necessary action against the involved students. The above students are advised to report at 10:00 AM on date 12/11/2021 at Chief-Proctor Office (PCE) with their parents to represent their case in front of Committee. The above students are suspended from college till enquiry is completed. The committee also required to work for fast redressal of the case.


(Dr. Mahesh Bundele)
Director & Principal, PCE

Cc:

1. Notice Board,
2. Secrecy
3. Involved Students & their Parents
4. All Committee Members

To,
The Proctor,
Poornima College of
Engineering Jaipur (Raj.)

20/10/21

Subject - Complaint against harassment on Social media

Respected Sir,

I am Surbhi, Student of Poornima college of Engineering. is getting bullied by the boys of your college on social media. I am constrained to report you the criminal act of abusive comment on social media by the students of your college, they post offensive comment on social media against me not only, this he is sending me abusive and false material, it is quite abusive, defamatory messages with the intention to insult.

So, I request you to take legal action against the person at the earliest.

Yours Sincerely

Surbhi

Mohan

22/10/2021

10
The chief Proctor.

Poornima College of Engineering
Jaipur (Raj.)

Subject - Regarding Indisciplinary Activity on online platform. (Instagram)

Sir,

on 20/10/2021 at 1:00 PM (approx) some inappropriate messages were sent to some students through an ID on Instagram. The i'd was made by me and i shared password with some of my friends. I am not involved in sending any message through that I'D. I will cooperate in further investigation. If I will found in any of the indisciplinary activity regarding those students or any other students of poornima college of engineering then I will cooperate with the actions taken by the management.

Your obediently

~~Mohan Singh~~ Mohan Singh

PCCEIG 22095

+919875706817

Mohan

22/10/2021


Dr. Mahesh Bunde
B.E., M.E., Ph.D.

Director

Poornima College of Engineering
ISI-6, FIICO Institutional Area
Gulapura, JAIPUR

To,
The Chief Proctor,
Poornima College of Engineering,
Jaipur (Raj.)

SUBJECT - Regarding Indisciplinary Activity On
Online Platform.

Sir,

On 20/10/2021 at 1:00 PM (approx.) some inappropriate messages were sent to some students through a ID on instagram. I also have ID's username and password like many other students. I am not involved in sending any message through this ID. I will cooperate in further investigation. If I will found in any of the indisciplinary activity regarding those students or any other students of Poornima College of Engineering then I will cooperate with the actions taken by the management.

Yours Obediently.

Priyanshu Saini

PCE19CS131

+919602981992

Priyanshu
22/10/2021


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, FIICO Institutional Area
Ghatapada, JAIPUR

To

The Chief Proctor,
Poornima College of Engineering,
Jaipur (Rajasthan)

SUBJECT - Regarding Indisciplinary Activity on
Online Platform

Sir,

On 20/10/2021 at 1:00 PM (approx) some
inappropriate messages were sent to some
students through an ID on Instagram.

I also had ID's username and password like
many other students. I was not involved
in sending any message through this
ID. Even I haven't used/opened that
ID for any personal use since Day One.

I will cooperate in further investigation.
If I will found guilty in this Indisciplinary
activity then I will cooperate with
the actions taken by the Management
authority.

Yours obediently

Luv HIRANI

PLC19CS087

+91 9460547806

Luv


Dr. Mahesh Bunde
B.E., M.E., Ph.D.

Director

Poornima College of Engineering
ISO-9001:2015 Institutional Area
Ghatapada, JAIPUR

The Proctor
Poornima College of
Engineering Jaipur (Reg.)
14/11/2021

Subject : Satisfied with the action taken by management

Respected Sir,

I am Surbhi, student of Poornima College of Engineering Jaipur. Few days before I had been filed a complain against the boys of your college they were bullying and passing derogatory remark on social media and posting some offensive messages. So the action against taken against those boys was satisfied. I am satisfied with the action taken by the department against social media harassment. Thankyou for your support.

Thanking you
Yours Sincerely
Surbhi


Dr. Mahesh Bundele
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, F.I.C.O Institutional Area
Ghatapada, JAIPUR

Report of the case happened on 21/10/2021

Date: 30/10/2021

Sub: Report of fact-finding of Gross Indiscipline incidence reported on dated 21/10/2021.

Ref: Compliance Report of the office order ST/Proct./2021-22/D/02, dated 21/10/2021

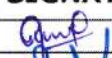






The committee members convened to find out the facts about the matter that occurred on 21/10/2021.

Findings & Recommendations based upon the Investigation:

The students whose names were mentioned in this incident appear to be involved in it and are attempting to harm the school's reputation for academic integrity, at least at first. The Committee looked into the matter, spoke with the girl, and discovered that the evidence is accurate.

The committee requests that the administration punish them severely. In order to prevent such situations from happening on campus in the future, it also exhorts the parents of such kids to visit the school, get to know the committee members, and keep an eye on their kids.

Submitted for perusal and necessary action deemed necessary.

S. No.	NAME	POSITION	SIGNATURE
1	Mr. Amit Gupta	Secretary	
2	Dr. Shuchi Dave	Member	
3	Mr. Ashwini Lata	Member	
4	Dr. Pankaj Gakhar	Member	
5	Ms. Shazia Haque	Member	
6	Mr. Mayank Sharma	Member	
7	Ms. Sudha Jain	Member	

Copy To:

1. Principal/Director Office
2. Concern Committee Members
3. Office Of Registrar


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poonima College of Engineering
ISI-6, FIICO Institutional Area
Gulapura, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

OFFICE ORDER

Date: 12/11/2021

It has been noticed that some students of PCE were involved in indiscipline activity on online platform (Instagram) in terms of misbehaviour with another student of campus on 20/10/2021 at 01:00 PM (Approx.). This is not desirable, as it pollutes academic environment of the college.

Based upon the Inquiry and observation of the Committee, following students are suspended with immediate effect (from 21/10/2021). Action has been taken against defaulting students as per college norms.

All suspended students were present in front of the committee to present their case with the presence of their parents. The parents of all suspended students have reported and the entire case was explained to them by the Committee. The Parents felt guilty of the mischief done by their wards and assure the student for her safety and ensuring the non-repetition of such an act in future.

In the light of the commitment by the parents, the suspension of the all students has been revoked by the committee. The names of the students are as below:

S. No.	Student Name	Year/Branch/College
1	MOHAN KR. SINGH (PCE19CS095)	THIRD YEAR, CS, PCE
2	LUV HIRANI (PCE19CS085)	THIRD YEAR, CS, PCE
3	PRIYANSHU SAINI (PCE19CS131)	THIRD YEAR, CS, PCE


(Dr. Mahesh Bunde)
Director & Principal, PCE

Cc:

1. Notice Board,
2. Secrecy
3. All involved Students & Their Parents
4. All Committee Members



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PCE/Admin/APB/2021-22/01

Date: 23rd July, 2021

Notice: Formation of Anti-ragging Proctorial Board for students.

An Anti-ragging Proctorial Board is required to be constituted for prevention of ragging and implementation of UGC and Judicial guidelines and to deal with student complaints in this regard. The following will be the constitution of the committee.

As per instruction received from RTU/ various competent authorities it was decided to constitute Anti-ragging Proctorial Board. The constitution of the Anti-ragging Proctorial Board will be as follows:-

S. No.	Name	Position	Category
1	Principal of the College	Chairman	Senior faculty/Principal
2	One Senior Faculty Member	Secretary	Chief Proctor/Member Counsellor
3	One Senior Faculty Member	Member	Other senior faculty
4	Senior Faculty Member	Member	Other senior faculty
5	Senior Faculty Member	Member	Other senior faculty
6	Senior Faculty Member	Member	Other senior faculty
7	Senior Faculty Member	Member	Other senior faculty

The Anti-ragging Proctorial Board in the Colleges will endeavor to resolve issues/ grievance relating to ragging of students in the college, locally.

The Registrar is advised to go through the norms for Anti-ragging Proctorial Board and do the necessary for the functioning of board as soon as possible.

Terms of Reference:

1. As per Supreme Court Orders
2. As per State Govt. orders
3. As per UGC Draft Regulations and Guidelines

Dr. Mahesh Bunde
Director



POORNIMA

COLLEGE OF ENGINEERING

INTER OFFICE MEMO

College:- Poornima College of Engineering

Dept.:- Director's Office

From:- Director, PCE

To:- Director, Chief Proctor, Dean, All HOD's

Date:- 24/07/2021

Time:- 10:00 AM

Reference: Constitution of Anti-ragging Proctorial Board for students.

C.C.:- Registrar, PCE & Chief Proctor, PCE C.C. & Notice Boards

Dear Sir/Ma'am,

In continuation of previous committee formation, with reference to the circular number PR/APB/2013/01 dated July 03, 2013 regarding constitution of committee for Anti-ragging of students, kindly find herewith the details of the committee composition as mentioned below:

S. No.	NAME	DESIGNATION	POSITION	CONTACT No.	E-MAIL ID
1	Dr. Mahesh Bundeale	Director	Chairman	9898999440	maheshbundeale@poornima.org
2	Amit Gupta	Chief Proctor	Secretary	9001893265	amitgupta@poornima.org
3	Devendra Somwanshi	Registrar	Member	9829255102	Registrar.pce@poornima.org
4	Dr. Pravin Sonwane	Professor	Member	8805868462	pravin.sonwane@poornima.org
5	Dr. Surendra Yadav	Professor	Member	9314178386	Surendra.yadav@poornima.org
6	Dr. Shuchi Dave	Professor	Member	8058402483	shuchi.dave@poornima.org
7	Dr. Rekha Nair	Professor	Member	9928015794	Rrekhanair@poornima.org

All the above members are required to meet once in a month or as per need. The minutes will be maintained by Secretary of the committee and will periodically discuss with Director PCE.

All Dean, HoD's and Dy. HoD's are hereby requested to make note and do needful for solving the Anti-ragging of students.

This is for your kind information, reference & doing needful.

Thanking you

(Dr. Mahesh Bundeale)
Director, PCE

Dr. Mahesh Bundeale
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, FIICO Institutional Area
Gulapura, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

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PCE/Admin/PR/2021-22/01

Date: 20th July, 2021

Notice: Formation of Student Grievance Redressal Committee at the College Level


As per the AICTE Notification issued vide F. No. 35-3/Legal/2012 Dated 25.05.2012 [ANNEXURE: III], the term "Student Grievance" refers to the grievance at individual level, which has occurred because of some oversight on the part of institution/university, its administration/ employees, students etc., which lead to some discontent or dissatisfaction on the part of student(s). In order to ensure transparency by Technical Institutions imparting technical education, in admission and with Paramount Objectives of preventing unfair practices, all colleges/ institutions are required to provide a mechanism to innocent students for redressal of their grievances.

As per instruction received from RTU/ various competent authorities it was decided to constitute Student Grievance Redressal Committee. The constitution of the Student Grievance Redressal Committee will be as follows:-

S. No.	Name	Position	Category
1	Principal of the College	Chairman	Senior faculty/HOD
2	One Senior Faculty Member	Secretary	Chief Proctor/Member Counsellor
3	One Senior Faculty Member	Member	Other senior faculty
4	Senior Faculty Member	Member	Chief warden boys hostel
5	Senior Faculty Member	Member	Other senior faculty
6	Senior Faculty Member	Member	Other senior faculty
7	Senior Faculty Member	Member	Proctor/Student Counsellor
8	Senior Faculty Member	Member	Chief warden girls hostel

The **Student Grievance Redressal Committee** in the Colleges will endeavor to resolve issues/ grievance relating to student of the college, locally.

The Registrar is advised to go through the norms for **Student Grievance Redressal Committee** and do the necessary for the functioning of cell as soon as possible.


Dr. Mahesh Bunde
Director



POORNIMA

COLLEGE OF ENGINEERING

INTER OFFICE MEMO

College:- Poornima College of Engineering

Dept.: - Director's Office

From:- Director, PCE

To:- Director, Chief Proctor, All HOD's

Date:-22/07/2021

Time:- 10:30 AM

-

Reference: Constitution of Grievance Redressal Committee for students.

C.C.: - Registrar, PCE & Chief Proctor, PCE

C.C.

& Notice Boards

Dear Sir/Ma'am,

In continuation of previous committee formation, with reference to the circular number PCE PCE/2013-14/PR/GRC/001 dated July 22, 2013 regarding constitution of committee for grievance of students, kindly find herewith the details of the committee composition as mentioned below:

S. No.	NAME	DESIGNATION	POSITION	CONTACT No.	E-MAIL ID
1	Dr. Mahesh Bundeale	Director	Chairman	9828999440	maheshbundeale@poornima.org
2	Mr. Amit Gupta	Chief Proctor	Secretary	9001893265	amitgupta@poornima.org
3	Dr. Shuchi Dave	Professor	Member	8058402483	shuchi.dave@poornima.org
4	Mr. Ashwini Lata	Chief Warden (Boys Hostel)	Member	9829255103	ashwini@poornima.org
5	Dr. Pankaj Gakhar	Asst. Professor	Member	7737764255	pankaj.gakhar@poornima.org
6	Ms. Shazia Haque	Asst. Professor	Member	9829318125	shazia@poornima.org
7	Mr. Mayank Sharma	Asst. Professor	Member	6350644933	mayanksharma@poornima.org
8	Ms. Sudha Jain	Chief Warden (Girls Hostel)	Member	9928017669	sudhajain@poornima.org

All the above members are required to meet once in a month or as per need. The minutes will be maintained by Secretary of the committee and will periodically discuss with Director PCE.

All Dean, Hods and Dy. Hods are hereby requested to make note and do needful for solving the grievance of students.

This is for your kind information, reference & doing needful.

Thanking you

(Dr. Mahesh Bundeale)
Director, PCE

Dr. Mahesh Bundeale
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, FIICO Institutional Area
Gulapura, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

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PCE/Admin/ST-SC/2021-22/01

Date: 10th July, 2021

Notice: Formation of ST/SC Monitoring Cell in the College for Redressal of Grievances.

The Scheduled Castes and the Scheduled Tribes (Prevention Of Atrocities) Act, 1989 No. 33 Of 1989 [11th September, 1989.]


"An Act to prevent the commission of offences of atrocities against the members of the Scheduled Castes and the Scheduled Tribes, to provide for Special Courts for the trial of such offences and for the relief and rehabilitation of the victims of such offences and for matters connected therewith or incidental thereto".

As per instruction received from RTU/ various competent authorities it was decided to constitute ST/SC Monitoring Cell. The constitution of the ST/SC Monitoring will be as follows:-

Principal of the College	:	Chairman
One Senior Faculty Member	:	Vice Chairman
One Faculty Member (Preferably from ST/SC)	:	Secretary
Office Superintendent/Administrative Assistant	:	Member
One Female Faculty Member	:	Member
One Male Faculty Member (ST/SC)	:	Member
One Institution Student (ST/SC)	:	Member

The ST/SC Monitoring Cell in the Colleges will endeavor to resolve issues/ grievance relating to ST/SC student of the college, locally.

The Registrar is advised to go through the norms for ST/SC Monitoring Cell and do the necessary for the functioning of cell as soon as possible.


(Dr. Mahesh Bunde)
Director



POORNIMA

COLLEGE OF ENGINEERING

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Date: 12th July, 2021

SC/ST/OBC Student Grievance Cell

Objectives of the Cell: SC/ST/OBC Cell has been constituted in the Institute to resolve all the affairs and problems related to the SC/ST/OBC Officers, Employees, and Students of the Institute. Following are the important work under SC/ST/OBC Cell:

1. All affairs related to SC/ST/OBC.
2. All affairs related to SC/ST/OBC reservation implemented in the Institute according to Indian Government Policy.
3. Registering the complaints in writing from of SC/ST/OBC teachers, officers, employees, and students and address it to concerned department, person, section for its peaceful resolution.
4. Nomination of SC/ST/OBC students for Cell at Institute level.

Members of the Cell:


Dr. Mahesh Bundeale, (Director)	: Chairman
Mr. Amit Gupta, (Chief Proctor)	: Vice Chairman
Mr. Raj Kumar, (Professor)	: Secretary
Mr. Devendra Somwanshi, (Registrar)	: Member
Dr. Shuchi Dave, (Professor)	: Member
Mr. Nemi Chand Koli, (Technical Supervisor)	: Member
Mr. Harsh Meena, (III Year Student, EE)	: Member

For any inquire & Feedback please Contact undersigned:

Mr. Amit Gupta
(Chief Proctor)

E-mail: chiefproctor.pce@poornima.org

Mob. No. 9001893265


(Dr. Mahesh Bundeale)
Director



POORNIMA

COLLEGE OF ENGINEERING

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PCE/ICC/2021/1063

Date: 02/09/21

Notice: Establishment of Internal Complaint Committee (ICC) at the College Level.

As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016, it is the responsibility of every Technical Institution to constitute an Internal Complaints Committee (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment.

The ICC shall have the following composition:

S. No.	Name	Position	Category
1	Presiding Officer	Chairperson	Professor
2	Female Faculty member	Vice-Chairperson	Associate Professor
3	Two non-teaching employees	Member	Chief-Proctor and Outreach Member
4	Hostel Wardens	Member	Other senior faculty
5	Female Faculty Member	Member	Other senior faculty(All Departments)
6	Two students	Member	Captain and Vice-Captain

The Association in the Colleges will endeavor to resolve issues/ grievance relating to problems of officers, functionaries, faculty and students, in the college, locally.

The Chairperson and Vice-Chairperson are advised to go through the norms for the Association and do the necessary for the functioning of it as soon as possible.

Terms of Reference:

1. As per Supreme Court Orders
2. As per State Govt. orders
3. As per Section 4 All India Council for Technical Education Regulations, 2016

(Dr. Mahesh Bunde)
Director, PCE



POORNIMA

COLLEGE OF ENGINEERING

INTER OFFICE MEMO

College:- Poornima College of Engineering		
Dept.:- ICC		
From:- Director, PCE		
To:- Director, Chairperson(ICC), Chief Proctor, Dean, All HOD's		
Date:- 03/09/2021	Time:- 10:00 AM	-
Reference: Constitution of ICC		
C.C.:- Registrar, PCE & Chief Proctor, PCE	C.C. & Notice Boards	

Dear Sir/Ma'am,

In continuation of previous committee formation, with reference to the circular number PR/ICC/2021/1063 regarding constitution, an **Internal Complaint Committee (ICC)** (previously known as Poornima Women Welfare Association (PWWA)) has been formed for the **session 2021-22**.

Kindly find herewith the details of the committee composition as mentioned below:

S. No.	NAME	DESIGNATION	POSITION	E-MAIL ID
1.	Dr. Rekha Nair	Professor	Chairperson	rekhanair@poornima.org
2.	Dr. Shilpi Jain	Professor	Vice Chairperson	shilpi.jain@poornima.org
3.	Mr. Amit Gupta	Chief Proctor	Member	amitgupta@poornima.org
4.	Dr. Garima Mathur	Professor	Member	drgmathur@poornima.org
5.	Dr. Neelam Chaplot	Professor	Member	neelam.chaplot@poornima.org
6.	Dr. Meena Tekriwal	Associate Professor	Member	meenatekriwal@poornima.org
7.	Ms. Kalpana Sharma	Assistant Professor	Member	kalpana@poornima.org
8.	Ms. Sita Gupta	Assistant Professor	Member	sita.gupta@poornima.org
9.	Mrs. Sudha Jain	Chief-Warden (Girls Hostel)	Member	sudhajain@poornima.org

The committee shall meet at least once in a month, discuss and plan various activities. The minutes will be maintained by the Chairperson and will periodically discuss the plan with the Director and organize the activities.

This is for your kind information, reference & doing needful. Thanking you

(Dr. Mahesh Bunde)
Director, PCE

Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, FIICO Institutional Area
Ghatapada, JAIPUR